

CITY OF OAKLAND

Interoffice Memorandum

TO: Bureau of Field Operations
ATTN: Deputy Chief Gregory Lowe
FROM: Airport Security Section
DATE: 26May06

RE: Ranger Section Transition Plan

Purpose:

The purpose of this memorandum is to establish the protocol for transferring the duties of the Oakland Park Ranger to the Oakland Police Department.

Plan:

My initial assessment is that the ranger duties will be split between the Patrol Division and the Strategic Area Command (SAC). I interviewed Captain Kozicki on 23May06. His expectations are incorporated into this document. He has assigned Lt. R. Orozco as the point of contact for the SAC. There will need to be at least one more meeting between Lt. Orozco, Sergeant Yelder and I before the final plan is drafted.

Status:

This is still a work in progress.

Transitional Plan:

The four step transitional plan is a slow process, depending on the number of available rangers. As the number of rangers decrease due to attrition, responsibilities will slowly shift to the three platoons and the SAC. In the end, the majority of the responsibilities will rest with the SAC.

Step One - Reassignment

Transfer the existing Ranger Unit and all assets from BFO / Administration to the SAC. Lt. Orozco will assume overall command of the Ranger Unit. Sergeant Ron Yelder will remain in the unit during the transition period.

Step Two – Roles and Responsibilities

Determine and define what responsibilities will ultimately be delegated to the respective members. I have identified and assigned the initial responsibilities as I understand them. The responsibilities listed in italics will be shared by patrol officers and PSOs.

PLATOON FUNCTIONS

- ❖ *Ensuring that all facilities are locked and secure after operational hours.*
- ❖ *Respond to all police dispatched calls from Parks and Recreation properties requesting services.*
- ❖ *Respond to open space areas when a mountain lion is spotted. Observe and notify the Fish and Game.*
- ❖ *Respond to the zoo to help recover escaped animals. The zoo staff will have tranquilizer guns, but will need officers to standby with lethal force.*
- ❖ *Locate the sprinkler controller and shut off valve when broken sprinklers are reported.*
- ❖ *Locate and turn off lights when left on after use.*
- ❖ *Respond to all calls within the city concerning illegal tree removal.*
- ❖ *Initiate graffiti abatement when graffiti is discovered.*
- ❖ *Mediate disputes concerning the use of picnic areas or the use of ball fields. The person with the permit has the right to the space, otherwise it is first come, first serve.*
- ❖ *Provide Ranger Resource Pamphlets to citizens.*
- ❖ *Enforce truancy laws.*

PSO FUNCTIONS

- ❖ Random patrol using the Oakland Police Department's Area format. This ensures that all large facilities are patrolled at least 4 times daily, enforcing all applicable laws, codes and ordinances. These patrols are done in vehicles, bicycles, on foot and using dual-purpose motorcycles.
- ❖ *Ensuring that all facilities are locked and secure after operational hours.*
- ❖ Working closely with Parks and Recreation Department staff, to ensure that small problems are eliminated before they become major concerns. When patrolling a

specific recreation center, units must verify their physical presence by signing the required log-in book provided by the staff.

- ❖ *Respond to all police dispatched calls from Parks and Recreation properties requesting services.*
- ❖ Ensure that the parks are in orderly condition, free of blight and debris. Submit service requests to Public Works Agency for maintenance.
- ❖ Ensure that all restrooms and facilities are clean and in working order. Contact Public Works during working hours for maintenance.
- ❖ Monitor Parks and Recreation Advisory Commission meetings to ensure new park rules are understood and properly enforced.
- ❖ Work with SRO to deal with any truancy within the parks.
- ❖ Create problem-solving projects for any long-term quality of life issues within Parks and Recreation properties.
- ❖ Bi-weekly patrols of open space areas. We have located several marijuana growths over the last couple of years.
- ❖ *Respond to open space areas when a mountain lion is spotted. Observe and notify the Fish and Game.*
- ❖ *Respond to the zoo to help recover escaped animal. The zoo staff will have tranquilizer guns, but will need an officer to standby with lethal force.*
- ❖ Launch boat in Lake Merritt and the Estuary as needed.
- ❖ Locate sprinkler controller and shut off valve when broken sprinklers are reported.
- ❖ *Respond to all calls within the city involving illegal tree removal.*
- ❖ *Initiate graffiti abatement when graffiti is discovered.*
- ❖ *Mediate disputes concerning the use of picnic areas or the use of ball fields. The person with the permit has the right to the space, otherwise it is first come, first serve.*
- ❖ During patrols of recreation centers and parks, officers should be in constant contact with recreation center staff.
- ❖ Regular contact with Public Works Park Supervisors for park maintenance.
- ❖ *Provide Ranger Resource Pamphlets to Citizens.*

- ❖ Foot, Bicycle and Motorcycle Patrols in the parks and open spaces.
- ❖ Implementation of long term projects with the involvement of citizens.
- ❖ Participation in Midnight Basketball, Oakland Zoo Lights, and Pal programs.
- ❖ Partnership with Oakland Homeless Commission.
- ❖ Partnership with the Alameda Health Care Outreach Program.
- ❖ *Enforce truancy laws.*

On-going Problem Solving Projects

- ❖ Monitor bicycles off trail in Joaquin Miller Park as well as the Diamond Canyon area. The bicycles are causing corrosion to the trails. On-going enforcement of 'dog off leash' at these locations.
- ❖ Sexual activity at the North Oakland Sports Center by adult males in the restrooms. This activity usually occurs during the lunch hour.
- ❖ Sexual activity at Lakeside Park by adult males in the restrooms. This activity occurs throughout the day, with the highest volume occurring during evening hours.
- ❖ Continue to address the homeless issue in the parks throughout the city. The rangers have worked with the Alameda County Health Care Outreach Program and the City of Oakland Homeless Commission to provide services to these citizens.
- ❖ Continue working with the School Resource Officers to implement a plan to eliminate truancy in the park.
- ❖ Working to abate drug dealing and consumption of alcoholic beverages in the parks.
- ❖ Working with Public Works to ensure that all parks are clean and the equipment is safe.
- ❖ Continue to address gang activity at Rainbow, Caesar Chavez, San Antonio and Holly Parks.
- ❖ Continue to address drug dealing at Arroyo Viejo and Bushrod Parks.
- ❖ Continue to address gambling at F.M. Smith Park.
- ❖ Monitor violations of the permit process as stated in the City of Oakland Charter for events and field use.

- ❖ Continue to address park curfew violations

SAC SUPERVISORY FUNCTIONS

- ❖ Coordinate the Volunteer Bicycle patrols in Joaquin Miller Park as well as the Diamond Canyon Open Space.
- ❖ Verify that events in the park with more than 25 people are permitted. In addition, ensure permitted events are in compliance of their permit.
- ❖ Work with Parks and Recreation Central Reservation and Special Events Unit to ensure that pending reservations will not result in a disturbance.
- ❖ Communicate with Parks and Recreation Department director and supervisors on a regular basis.
- ❖ Provide Parks and Recreation Director and staff with reports of all incidents on their properties.
- ❖ Regular contact with Public Works Park Supervisors about park maintenance.
- ❖ Review weekly event calendar from Parks and Recreation listing reservations at their facilities.
- ❖ Meet monthly with the recreation center advisory councils.
- ❖ Upon request, participate with Neighborhood Community Police Council.

Step Three - Training

Sergeant Yelder and his staff will need to train four different groups of people.

- Train the PSOs and Patrol on the duties of the rangers.
- Train the PSO supervisors on the role of a ranger.
- Instruct the various city personnel about the changes which include information on contracting the beat officer, PSO, PSO supervisor and PSA lieutenant.

Lt. Orozco will determine what responsibilities he will keep, and which will be delegated to PSO supervisors.

I suggest placing the current rangers on a set schedule so patrol officer and dispatch are aware when they are working. Each Ranger should be assigned to specific geographical area. The respective ranger would report to the respective PSO supervisor for that area / PSA. The respective ranger would be the primary point of contact for the parks and recreation centers on their assigned beats. The respective PSO will assume primary responsibilities when a ranger vacates the position.

The training phase would also include:

- Training on the use of the two Ranger boats
- Assignment of Master Keys (There are only two)
- Familiarization of key parks and recreation centers
- Familiarization with the various alarm systems at each center

Step Four – Evaluation and Adjustment

The SAC commander will have the on-going responsibility of evaluating the process and determining the effectiveness of patrol compared to the prior structure. Adjustments in deployment and tactics will be evaluated to ensure that the Oakland Police Department is providing the best service possible to the park and recreation centers in our city.

Edward Poulson
Lieutenant of Police
Airport Security Section

OAKLAND RECREATION CENTERS

<u>Rec Center</u>	<u>Address</u>	<u>Director</u>	<u>Ph #</u>
ADA Inclusion Center	7701 Krause Av	Scott Means	
Allendale	3711 Sutter St	Rose Khor	535-5635
Arroyo Viejo	7701 Krause Av	Karolyn Johnson	615-5755
Brookdale	2535 High St	Jose Ortiz	535-5632
Bushrod	560 59 th St	Myka Hammock	597-5031
Carmen Flores (Sanborn)	1637 Fruitvale Av	Marcelina Sanchez	535-5631
deFremery	1651 Adeline St	Valorie Winn	238-7739
Dimond	3860 Hanly	Michelle Doppelt	482-7831
Discovery Science Center	Brookdale Park	Rich Bolecek	535-5657
F.M. Smith	1969 Park Bl	Kwock Yee	238-7742
Franklin	1010 East 15 th St	(no director)	238-7741
Golden Gate	1075 62 nd St	Carl Metoyer	597-5032
Ira Jenkins (Brookfield)	9175 Edes Av	Danni Gammage	615-5959
Jack London Aquatic Cntr	215 Embarcadero	Dana Riley	238-2196
Lake Merritt Boating Center	640 Bellevue	Dana Riley	238-2196
Lincoln	250 10 th St	Gilbert Gong	238-7738
Malonga Casquelourd Cntr	1428 Alice St	Kola Thomas	238-2196
Manzanita	2701 22 nd Av	Lois Gomes	535-5625
Montclair	6300 Moraga Av	Mark Zinns	482-7812
Mosswood	3612 Webster St	John Hill	597-5038
Poplar	3131 Union St	Ray Oducayan	597-5042
Rainbow	5800 International Bl	Horace Houston	615-5751
Redwood Heights	3883 Aliso Av	Breht Clark	482-7827
Rotary Nature Center	600 Bellevue Av	Stephanie Benavidez	238-3739
San Antonio	1701 E 19 th St	Dennis Flannery	535-5608
Sheffield Village	247 Marlow Dr	Kevin McTighe	638-7190
Studio One	365 45 th St	(no director)	597-5026
Tassafaronga	975 85 th Av	Sandy Pitts Johnson	615-5764
Verdese Carter	9600 Sunnyside	OPD PAL	615-5758

Pools

Castlemont *	8601 MacArthur
DeFremery	1269 18 th St
Lions	3860 Hanly
Live Oak	1055 MacArthur
McClymonds *	2607 Myrtle
Temescal	371 45 th St

● *operated by Parks and Recreation in the summer*